



BI-WEEKLY TIMESHEET

Name:	Month:
Manager:	Hourly Rate (\$):

Date	Start Time	End Time	Regular Hours	OT Hours	Total Hours
					0
					0
					0
					0
					0
					0
					0
1st Week Totals			0	0	0
					0
					0
					0
					0
					0
					0
					0
2nd Week Totals			0	0	0
Total			0	0	0

Employee's signature:	Manager's signature:
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